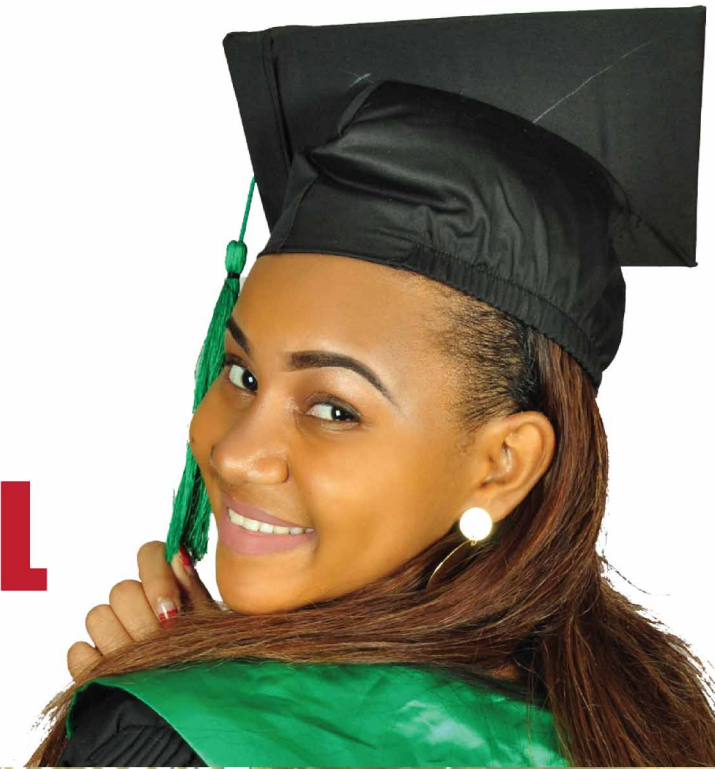




# HARVAN INTERNATIONAL INSTITUTE



## CONTACT:

 Plot No: 321 Kansanga Ggaba Road  
P.O. Box 74641, Kampala (U)  
 Tel: +256 703 151 714  
+256 393 240 710  
+256 753 589 701  
 Email: [admin@harvaninstitute.ac.ug](mailto:admin@harvaninstitute.ac.ug)  
[info@harvaninstitute.ac.ug](mailto:info@harvaninstitute.ac.ug)  
 Website: [www.harvaninstitute.ac.ug](http://www.harvaninstitute.ac.ug)

*“Embracing Transformation”*



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# Legal Documents



**Uganda Association of Private Vocational Institutions  
UGAPRIVI**

P. O. Box 27305 Kampala, Uganda, Phone +256 775414115 +256 775414132  
Email: [secretariat@ugaprivi.org](mailto:secretariat@ugaprivi.org) Website: [www.ugaprivi.org](http://www.ugaprivi.org)

SN UGA 1000633

## Certificate of Registration

**This is to certify that**

**HARVAN INTERNATIONAL INSTITUTE OF BUSINESS AND  
VOCATIONAL STUDIES**  
is a Registered Member of  
**Uganda Association of Private Vocational Institutions**  
for the year(s) **2021**      **Registration No 1375CNT2021**



National Chairman

*This Certificate is valid with a seal and for the indicated year*





General Manager



General Secretary

*This Certificate is issued to Institutions/Organisations in compliance with the UGAPRIVI constitution*



## Hello, Welcome to Harvan International Institute

Harvan international institute was established in 2016 and licensed in 2018. HII came to life due to the demand of job creation and lack of vocational training.

HII services began way back in 2012 under Makerere Corporate Initiative Africa Limited an established consultancy firm. But later had to register fully as an institute.



**DIRECTORATE OF INDUSTRIAL TRAINING**  
MINISTRY OF EDUCATION AND SPORTS

## Certificate of Accreditation

*(Issued Under Section 14 Subsection (e) of the BVET Act, 2008)*

**This is to Certify that**

**Harvan International Institute**

*has been Accredited as an Assessment Centre to conduct Competence Based Assessments in line with Uganda Vocational Qualifications Framework (UVQF)*

*The Centre is Accredited to handle: Worker's PAS, Modular and Level I assessment Level (s) as resolved in the 33rd Industrial Training Council (ITC) Meeting.*

*The Accreditation is with effect from May 2021 to May 2023*

Centre Number **UVQF/636**      Category **B (School Based)**



DIRECTOR



CHAIRPERSON  
INDUSTRIAL TRAINING COUNCIL

Telegram: "EDUCATION"  
G / Line 234451/8  
Fax: 234920  
E-Mail: [sec@education.go.ug](mailto:sec@education.go.ug)  
Website: [www.education.go.ug](http://www.education.go.ug)  
In any correspondence on this subject please quote No. ME/VOC/448



Ministry of Education and Sports  
Embassy House  
P.O. Box 7063  
Kampala, Uganda

1<sup>st</sup> August, 2018

The Proprietor (s)  
Harvan International Institute  
KAMPALA

RE: **PERMISSION TO ESTABLISH AND OPERATE ON A PROVISIONAL LICENCE TECHNICAL/VOCATIONAL INSTITUTION PROGRAMME**

This is to acknowledge receipt of your application forms submitted in connection with the above subject.

I have the pleasure to inform you that you have been granted a **TWO YEAR** permission to establish and operate on licence the above institution in accordance with Section 32(1) of Education ACT 2008. This is effective from **1<sup>st</sup> August, 2018**.

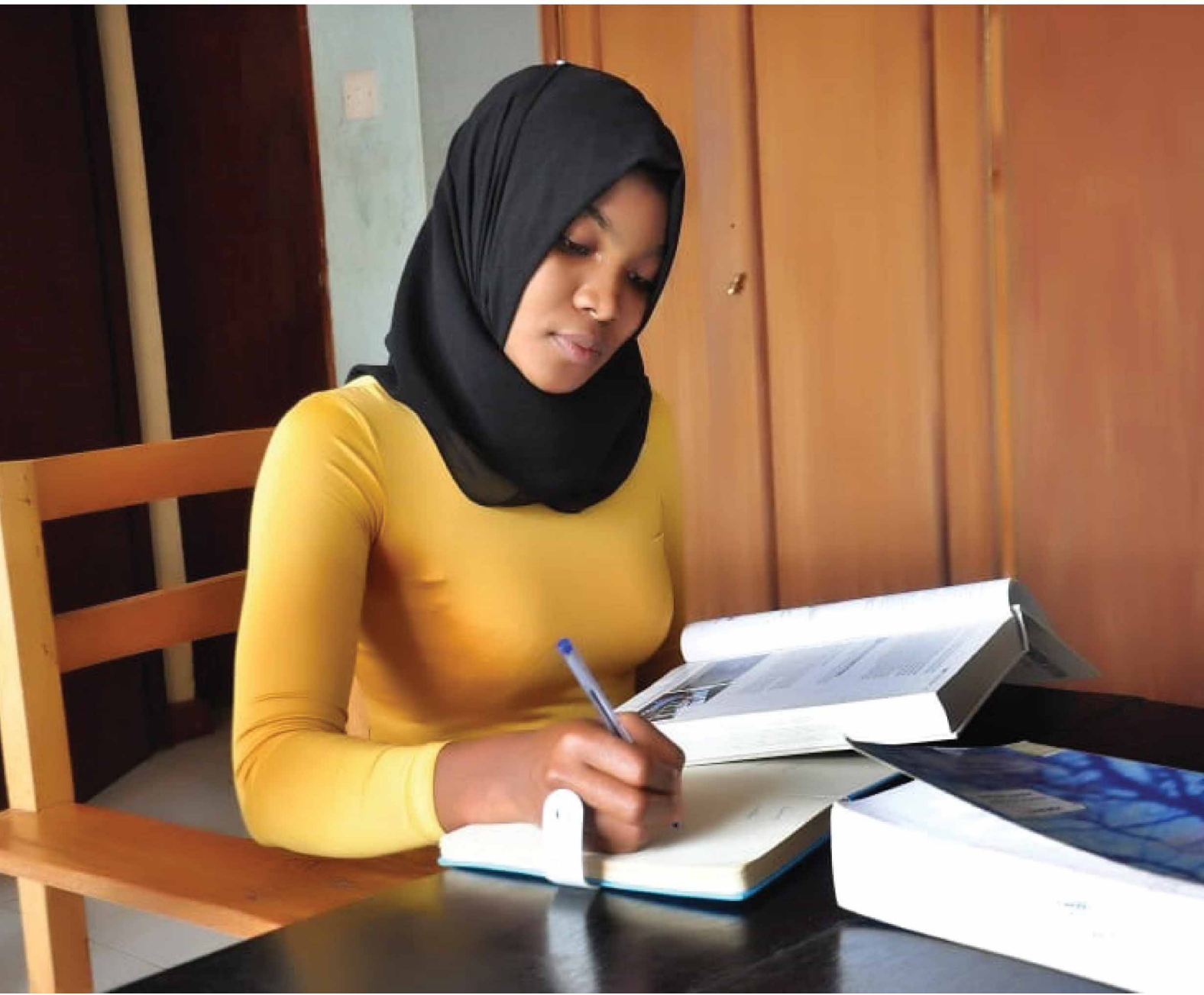
Within the specified period, you are advised to contact our District Education Officer to supply you with the official application forms for Registration, which will be duly filled and submitted to this office for the same.

From now onwards, you should arrange for the Ministry of Education and Sports Officials (Business, Technical Vocational Education and Training) to visit and inspect your Institution. The school is recommended to train in **Computer Studies, English Language, Photography, Hair Dressing and Catering at Certificate Level.**

  
Dr. Safinah Kisu Museene  
For: **PERMANENT SECRETARY**

C.c: The Director, Higher Technical Vocational Education and Training  
C.c: The Director, Directorate of Education Standards (DES)  
C.c: The Executive Director, Kampala City Council Authority  
C.c: The Director Education, Kampala City Council Authority

# JOURNALISM, Filming ,videography & Photography Training



## WHO WE ARE

- \* We are always the torch bearers.
- \* We do the best possible in a professional manner.
- \* We never give up.



# Fashion



Harvan International Institute is located in Kansanga Ggaba Kampala.

This is a fully registered institution with the Ministry Of Education under REG No: ME/VOC/448 and also registered With Directorate Of Industrial Training Under REG No : UVQF/636.

It has well set organizational structure with professional and experienced staff in the field of vocational skill trainings and adolescent interests, well set tools.



### VISION:

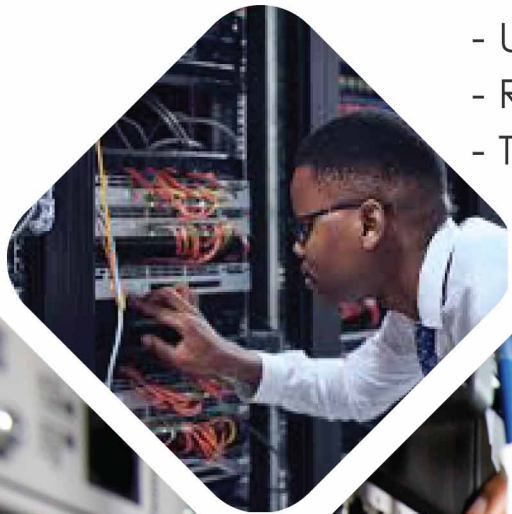
To be the leading institution in the delivery of business and skills oriented education for self-reliance

### MISSION

To generate knowledge through skills oriented education and community outreach activities to contribute to community transformation and self-reliance.

### CORE VALUES

- Professionalism
- Competence based creativity,
- God fearing
- Integrity
- Unity of purpose
- Respect and dignity.
- Team work

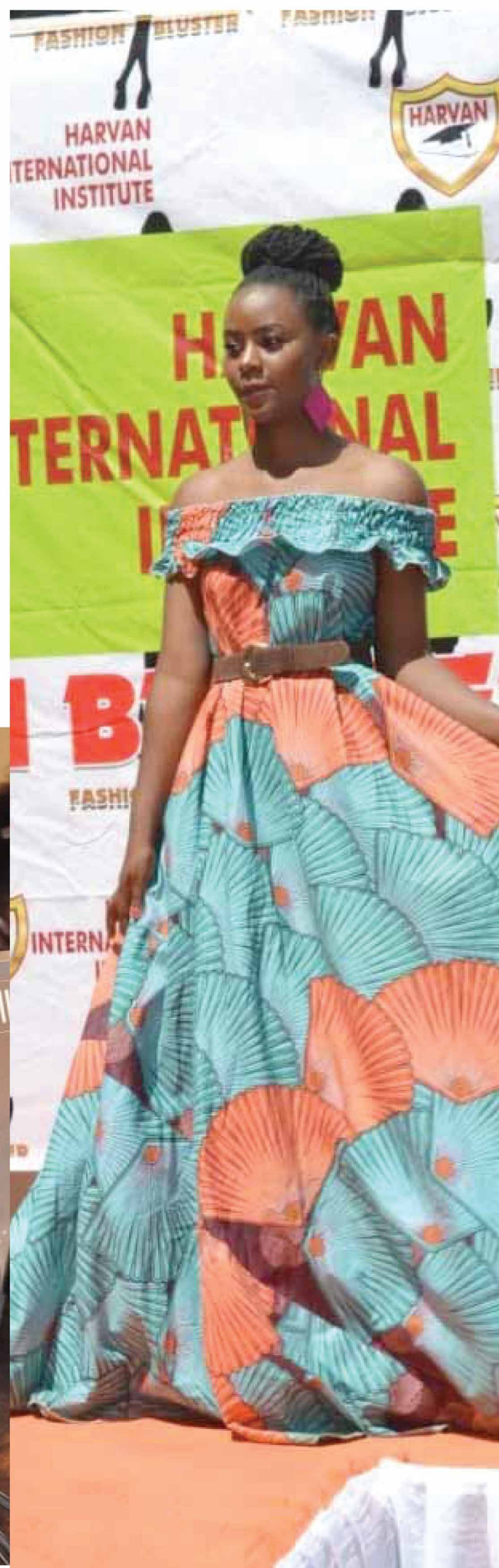
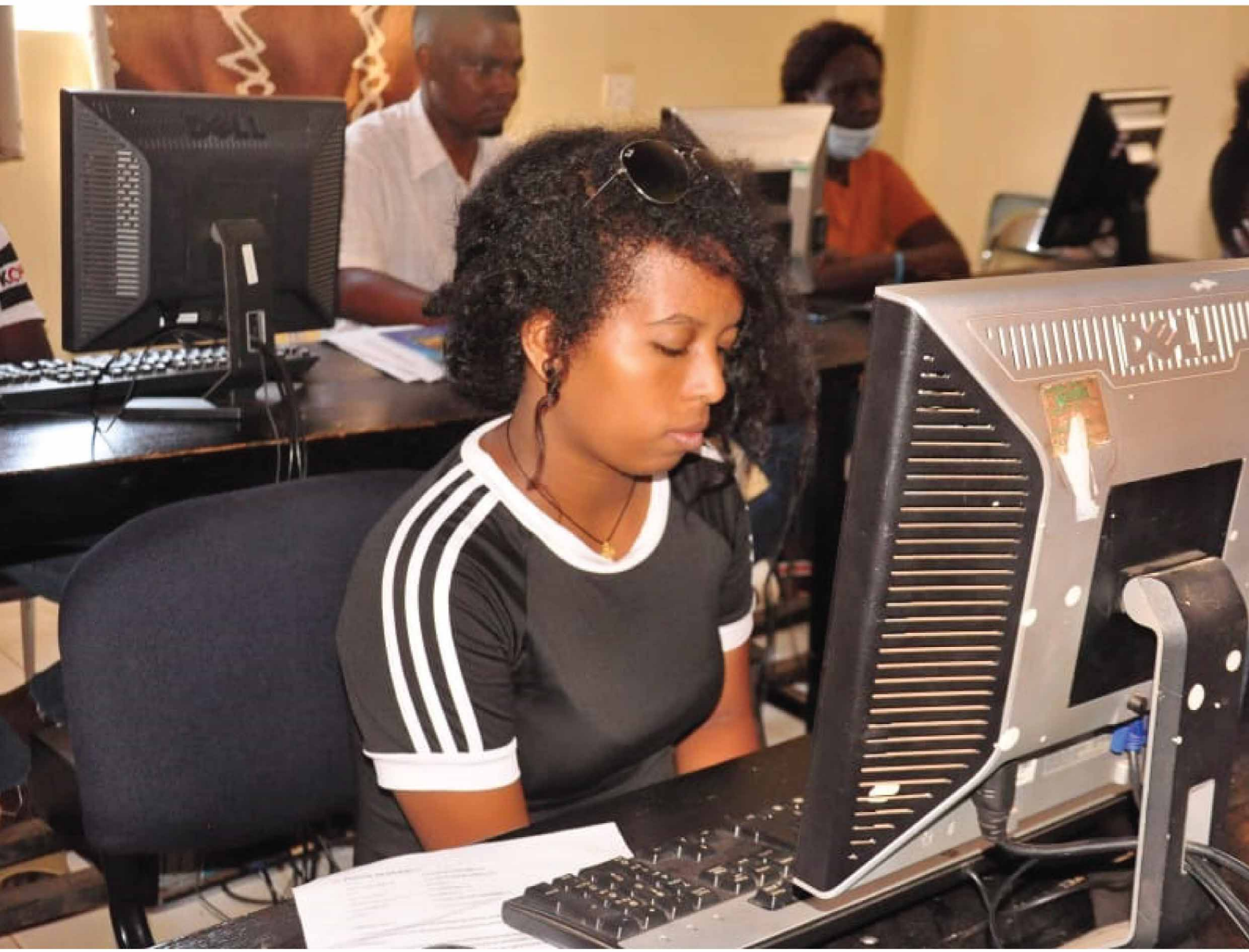


## Catering Services



## OUR SERVICE CHARTER.

- \* We will treat you with courtesy, respect and smile
- \* We will explain the features of our products clearly and simply
- \* We will cater to your needs professionally and to the best of our ability
- \* We will inform you how long it takes to deliver
- \* We will communicate all relevant information to you in a clear timely manner to assist you in making informed decision.



## SHORT COURSES

- \* Project planning, development and management.
- \* Entrepreneurship/small business skills development and management.
- \* Supervisory management.
- \* Public Health.
- \* Environmental awareness and conservation.
- \* Career guidance and development.
- \* Modern leadership and management
- \* Training of trainers (TOT).
- \* Communication skills.
- \* Counseling and guidance.
- \* Social work and community development.
- \* Monitoring and evaluation.
- \* Research methods and proposal writing.
- \* Customer care and public relations management
- \* NGO management
- \* Procurement and logistics management
- \* Peace and conflict management
- \* Financial management and accounting skills
- \* Records and store management
- \* Public Administration and management
- \* Public speaking

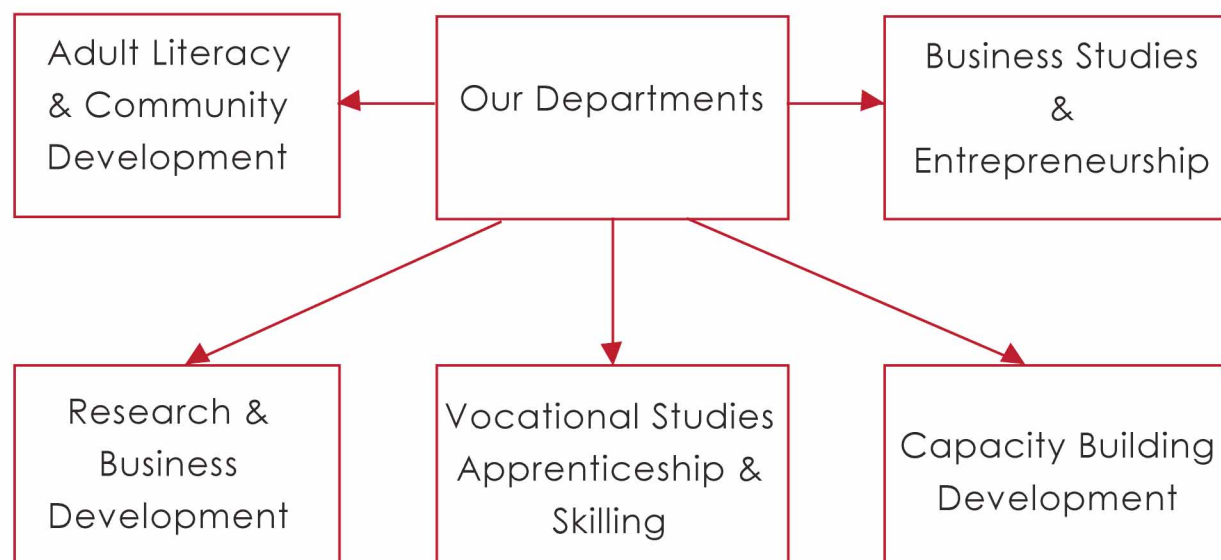
# ADULT LITERACY & COMMUNITY DEVELOPMENT

This aims at training people in different fields as a way of equipping individuals in various quality practical skills for wealth creation, social future and effective development of our community.

## THE COMMUNITY LEARNING PROGRAMME UNITS

- \* English Adult Lessons
- \* Basic Numeracy
- \* Basic Computer Studies for Community Digitilization
- \* Essential Business Management Studies
- \* Hands on Skills Training for job creation
- \* Basic Accounts and Record keeping
- \* Communication Skills

## WHAT WE DO.



## COURSES

1. Business Administration
2. Accounting and Finance
3. Procurement and Supplies Management
4. Human Resource Management
5. Mass Communication & Journalism
6. Information Technology
7. Catering and Hotel Management
8. Hair Dressing and Cosmetology
9. Fashion and Design
10. Filming, Photography and Videography
11. Industrial Art
12. Nursery Teaching / ECD
13. Computer Engineering
14. Decoration and Events Management
15. Public Administration

## ENGLISH & COMPUTER LESSONS AVAILABLE

### Entry Requirements:

#### Diploma:

1 Principal Pass & 2 Subsidiary Passes at "A" Level & 5 passes at "O" Level.

#### Certificate:

3 Passes at "O" Level or Equipment



## Why you should choose Harvan International Institute.

1 We develop our capacity to generate and share knowledge in the Uganda, East Africa and globally, ensuring significant contributions to public policy-making and economic growth.

2 We work effectively with other institutions and organisations, where such partnerships can lead to outstanding research and teaching.

3 We enhance structures for collaboration across departments, colleges and the Institute.

4 We fulfill the aims that no potential student should be deterred from applying to Harvan International Institute by financial or other barriers and that no student's success should be hampered by financial difficulties.

5 We ensure, through a commitment to the personal education of each student or partner, a quality of education and experience which enables students to apply the values, skills, and intellectual discipline they have acquired in their future lives and careers, and which generates a lifelong sense of connection with Harvan International Institute.

6 We contribute effectively to the cultural, social and economic life of the Kampala and the East African region.

7 We recruit and retain the best staff and ensure that under-represented groups have equality of opportunity in recruitment, personal development, and career progression in all areas of employment.